

Fold in half. Fold bottom edges toward each other and tape to make table tent stand upright.



Safety is serious business. Take precautions and report unsafe conditions.
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- Ask for help if unsure how to perform the task in a safe manner.
- Take time to use personal protective equipment properly if needed.
- Use equipment for its intended purpose only (e.g., a chair is not a step stool).
- Slow down and focus on procedures and process, rather than outcome.

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work habits and injury.

Taking shortcuts may get the job done but can lead to inferior work, as well as unsafe

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