

Fold in half. Fold bottom edges toward each other and tape to make table tent stand upright.

Always Use a Step Stool or Ladder

**REMEMBER
ALIGN STOOL OR LADDER
TO AVOID OVERREACHING
NEVER
USE A CHAIR, BOX, TABLE
OR DESK**



AVOID INJURY

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Safety is serious business. Take precautions and report unsafe conditions.

- Learn where approved step stools and ladders are stored for your use.
 - Never stand on a chair, table, desk, box or other object not intended for such use.
 - Do not lean or overreach. Reposition the ladder or step stool closer to your work instead.
 - Place the base of the stool or ladder on a firm, solid surface.
 - Face the ladder when going up and down it.
- Step Wisely: Use appropriate, certified step stools and ladders to reach items or to work overhead.**



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Minnesota Counties Intergovernmental Trust

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