



Board of Director's Meeting Minutes

April 10, 2026, 10:30 a.m.
MCIT Building, Room 220
St. Paul, Minnesota

Attendance:

Ron Antony, Trust Chair, Yellow Medicine County
Don Wachal, Vice Chair, Jackson County
Marcia Ward, Winona County
Jack Swanson, Roseau County
Kurt Mortenson, Otter Tail County
Todd Patzer, Lac qui Parle County
Brett Skyles, Itasca County

Absent:

Randy Schreifels, Secretary/Treasurer Stearns County
Lindsey Meyer, Wright County

MCIT Staff:

Steve Nelson, Executive Director

Linda Podritz, Director of Internal Services
Ondara Nyang'au, Finance Manager
Zahir Siddiqui, Director of Claims
Richard Miehe, Risk Management Consultant
Dawn Hinkley, Staff Counsel for Risk Control
Gary Severson, Underwriting Manager
Sonya Guggemos, Staff Counsel for Risk Control
Karen Ebert, Staff Counsel for Risk Control
Heather Blakestad, Communications Manager
Pam Ihns, HR Assistant

Service Providers:

Peter Bergstrom, General Counsel

CALL TO ORDER

000 Chair Antony called the MCIT Board of Directors' Meeting to order at 10:40 a.m. on April 10, 2026, in Room 220 at the MCIT Building in St. Paul, Minnesota.

APPROVE THE AGENDA

26-04-01 Motion by Patzer, seconded by Mortenson to approve the agenda. Motion carried. Voting Yes: Antony, Wachal, Ward, Swanson, Mortenson, Patzer, and Skyles. Absent: Schreifels and Meyer

APPROVE THE MINUTES

26-04-02 Motion by Wachal, seconded by Ward to approve the minutes of the March 13, 2026, MCIT Board of Directors meeting. Motion carried. Voting Yes: Antony, Wachal, Ward, Swanson, Mortenson, Patzer, and Skyles. Absent: Schreifels and Meyer

FINANCIAL REPORT

000 The board reviewed the Executive Summary of the unaudited financial statement for the period ending February 28, 2026, as presented by MCIT Finance Manager Ondara Nyang'au. Nyang'au was available for questions.

26-04-03 Motion by Swanson, seconded by Patzer to accept the MCIT unaudited financial statement for the period ending February 28, 2026. Motion carried. Voting Yes: Antony, Wachal, Ward, Swanson, Mortenson, Patzer, and Skyles. Absent: Schreifels and Meyer

MEMBERSHIP ISSUES

000 Risk Management Consultant Richard Mieke presented Martin County Historical Society for membership to be sponsored by Martin County.

26-04-04 Motion by Wachal, seconded by Skyles to approve membership for the Martin County Historical Society sponsored by Martin County with membership effective April 10, 2026. Motion carried. Voting Yes: Antony, Wachal, Ward, Swanson, Mortenson, Patzer, and Skyles. Absent: Schreifels and Meyer

RECOMMENDED UPDATES TO CLAIMS COMMITTEE POLICIES & PROCEDURES

000 Executive Director Steve Nelson presented recommended updates to the Claims Committee policies and procedures. (details on file). Nelson reminded the board that they have delegated decision making authority to the committee who, among other things, authorizes settlement authority on larger claims. All recommended updates were first presented to the committee and are now brought forward for full board consideration.

26-04-05 Motion by Patzer, seconded by Swanson to accept the recommended updates to the claims committee policies and procedures as presented. Details on file. Motion carried. Voting Yes: Antony, Wachal, Ward, Swanson, Mortenson, Patzer, and Skyles. Absent: Schreifels and Meyer

WORK SESSION ACTION ITEMS

000 There were no items from the April 9 and 10 work session requiring board action. Board member Patzer did ask about the history behind MCIT's practice of issuing board packets in hard copy and if consideration had been given to converting to an electronic delivery method instead. Based on that discussion staff will explore alternative methods of providing board materials for board discussion at a future meeting.

REPORT OF THE EXECUTIVE DIRECTOR

000 Executive Director Nelson briefly reviewed initiatives and activities of the MCIT program since the last board meeting (details on file).

OTHER BUSINESS

May Meetings

- Board of Directors: Friday, May 8, 2026, 9:00 a.m.
- Claims Committee: Friday, May 8, 2026, 1:00 p.m.

ADJOURN

Chair Antony adjourned the April 10, 2026 meeting of the MCIT Board of Directors at 11:20 a.m.

Respectfully submitted by:

Don Wachal
MCIT Vice Chair